

**CONSTITUTION OF ASSOCIATION OF CHINESE STUDENTS  
CALIFORNIA STATE UNIVERSITY, FULLERTON**

**ARTICLE I. NAME AND PURPOSE OF THE ORGANIZATION**

Section 1. The name of this organization shall be the "Association of Chinese Students."

Section 2. ACS is an organization that strives to unite Chinese students and students interested in the Chinese culture. The three main purposes of this club are to bring cultural awareness, build community, and inspire students to become proactive in the Asian Pacific Islander community.

**ARTICLE II. REQUIREMENTS FOR MEMBERSHIP AND SELECTION OF MEMBERS**

Section 1. Membership in this organization shall not be denied to any student at California State University, Fullerton on the basis of race, religion, national origin, ethnicity, color, age, gender, marital status, citizenship, sexual orientation or disability.

Section 2. There shall be a minimum of five (5) CSU Fullerton students who are currently enrolled in at least one class with a maximum of 20 percent of the members who are not CSU Fullerton students.

Section 3. There shall be two types of membership in the organization: voting and association.

Section 4. Any eligible CSU Fullerton student, faculty or staff member who completes and signs a membership application shall be a voting member upon filing an application with the club secretary. Any eligible non-CSU Fullerton student who completes a membership form shall be an associate member upon submitting a membership form with the club secretary. Any person giving outstanding service to the organization may be voted for honorary membership.

Section 5. Any member may be suspended or expelled from the organization for conduct obviously contrary to the constitution of the organization or for conduct that impairs the rights of the members to enjoy the benefits of the organization. The offense must be in writing and submitted by a club member. After the offense is submitted to the organization, the offending member has the right to a 24 hour notice of a hearing before his/her peers at a regular meeting and the offending member may be suspended or expelled by a 2/3 affirmative vote of the voting members present.

**ARTICLE III. OFFICERS**

Section 1. The elected officers of the organization shall be the President, Internal Vice President, External Vice President, Treasurer, Secretary and other officers as necessary. The term of office will be one year beginning July 1st.

Section 2. Powers and Duties of Officers:

Clause 1. The President shall preside at all meetings of the organization. S/he shall be the official spokesperson of the organization, representing the policies, views and opinions of the organization in its relations with the campus and community at large. S/he has further powers and duties as prescribed by the organization.

Clause 2. The Vice President will preside at the organization meetings in the absence of the President. S/he performs all duties assigned by the Chair. They will be in charge of uniting other Chinese organizations on other college campuses and building relations with other Asian Pacific Islander clubs on campus.

Clause 3. The Treasurer handles all financial affairs and budgeting of the organization. S/he maintains AS Agency Accounts in the organization's name, which requires signatures of the Treasurer, President and Advisor. In addition, they coordinate fundraisers and give take care of reimbursements and disbursements.

Clause 4. The Secretary takes minutes at all meetings of the organization, files minutes and submits required copies to all organization members. He/She is responsible for all organization correspondence and keeps copies of all correspondence on file. S/he will be in charge of maintaining an accurate membership list with contact information.

### Section 3. Officer qualifications:

Clause 1. Must be a regularly enrolled (non-extended education) student in good standing at CSU Fullerton.

Clause 2. Must be carrying a minimum of 3 units a semester at CSU Fullerton and have a cumulative grade point average of no less than 2.0.

Section 4. Petition by 1/3 of the total number of members is cause for a recall election. The offense must be stated in writing and submitted by a member. After the offense is submitted to the organization, the offending officer has the right to a 48-hour notice of a hearing. A recall election will be conducted as a "Special Election". Recall requires an affirmative vote of 2/3 of the total voting membership.

Section 5. In the event an elected officer is unable to fulfill his/her term of office, there will be a "Special Election." Any eligible member, including those already holding office, can be nominated for a vacated officer position.

## **ARTICLE IV. MEETINGS**

Section 1. Regular meetings are scheduled at least twice a month during the academic year.

Section 2. Special meetings are called by any elected officer or by 5% of the voting members of the organization. All members must be given a minimum of 48 hours (2 working days) prior to the Special Meeting time.

Section 3. Business cannot be conducted unless a quorum of the membership is present. Quorum for this organization is defined as 51% of the voting membership.

#### **ARTICLE V. ELECTIONS**

Section 1. Officers are elected once an academic year. Elections are held at the end of each academic year for the following year's term.

Section 2. At least one week's notice will be provided for any meeting at which an election is held.

Section 3. Votes will be cast by secret ballot and counted by an unbiased committee.

Section 4. The candidate with the greatest votes will receive the position.

#### **ARTICLE VI. ADVISORS**

Section 1. Any non-auxiliary employee on a minimum half time basis employed by CSU Fullerton can serve as advisor to this organization.

Section 2. The advisor(s) will serve a term of one academic year and is selected at the same time as the officers of the organization.

Section 3. The advisor(s) may be removed by a 2/3 vote of the membership at a regularly scheduled organization meeting.

Section 4. A staff member from the Dean of Students Office or a School Based Assistant Dean may be assigned to work with this organization to assist the faculty advisor and the organization.

#### **ARTICLE VII. DUES**

Section 1. This organization can assess membership fees. Assessments are determined each semester or each academic year by a quorum of the membership at its regularly scheduled organization meeting.

Section 2. All money must be deposited into an Associated Students, Incorporated Accounting Office agency account.

#### **ARTICLE VIII. METHOD TO AMEND THE CONSTITUTION**

Section 1. Proposed constitutional amendment or changes will be presented, in writing, to the organization one meeting before this amendment is voted on.

Section 2. Approval by 2/3 of the voting members present at a regular organization meeting will

pass this proposed amendment. The amendment is immediately effective unless otherwise stipulated in the proposal.

Section 3. A copy of this constitution/by-laws and/or amendments to this constitution must be filed in the Dean of Students Office at CSU Fullerton every 2 years or within 90 days after any substantive change or amendment.

#### **ARTICLE IX. DISBURSAL OF ORGANIZATION ASSETS**

Section 1. In the event the "Association of Chinese Students" should become defunct, all assets will be turned over to the CSU Fullerton Associated Students, Inc., to be used to promote student programming on campus.

#### **ARTICLE X. STATEMENT OF AFFILIATION**

Section 1. This organization is affiliated with "AICA (Association for Inter-Cultural Awareness".

Section 2. A copy of any constitution/by-laws of "AICA (Association for Inter-Cultural Awareness" must be filed in the Dean of Students' office at CSU Fullerton.

#### **ARTICLE XI. RULES OF ORDER**

Section 1. The " Association of Chinese Students " accepts "Roberts Rules of Order" (newly revised) as its Rules of Order.

Section 2. Any issue not directly written in this document will be resolved by referring to the Rules of Order.

#### **ARTICLE XII. APPROVAL**

Section 1. This constitution was approved on "May 15, 2008"